



Washington State Society for  
**Clinical Social Work**  
Identity • Integrity • Diversity

### August Notes

August 18th from 7pm to 9pm

**Attendees:** Brenda, Ross, Danielle, Katherine, Chris, Victoria (student paper winner), Nitara, Salomé

**Absent:** Betsy

**Note Taker:** Salomé

#### Quick Requests

1. Please share with your social work friends and colleagues re: the open Secretary position! It's a great role. I'm fulfilling my term in September 2021 and hoping to train someone up around that time frame. Thanks, everyone -- Betsy
2. Betsy again - I'm at capacity before I go and will be unable to create a video for the annual Report Out. (I don't think it's vital the Membership have a reporting about the CEU program as it's pretty steady and I believe hasn't typically been reported about in the past!) Can someone else mention the remaining open Board positions?
3. This information was read to the board. The board will reach out to colleagues to locate a secretary.

#### Agenda

- Open Board Roles from 7pm to 7:30pm
  - Motion to appoint Danielle Baird, MSW, LICSW to Ethics Chair and Katherine Walter, MSW, LICSW, CSW-G to Outreach Chair. Danielle and Katherine will join our meeting during this time to present their backgrounds and their interest in the position and answer questions. Vote on this motion to follow.
    - Request that Ross create a policy and procedure for how to perform the Ethic Chair's duties before he transitions off of the board. Ross agreed to do so.
    - Danielle and Katherine shared their experience and background and why they believe they are qualified for the roles.
    - Danielle and Katherine were voted unanimously onto the board. Ross will reach out to Danielle with P&P and SVB will do the same for Katherine.
    - Aimee will be contacted to share the WSSCSW email addresses with our new chairs. Betsy will be contacted to include them in our shared board email address and to remove Ross.
- Report out about what we did last year and what's on the horizon (recorded). Invite student winners (Aimee will send the invitation email). Report on membership drive (SVB), legislative donations (Julie). Melanie will be invited to our meeting and she will



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share out along with all board members. Brenda will provide a quick report out of the ending financials and the new budget.

- Video was recorded and will be edited.
- SVB will send it to Aimee to be sent to membership via admin email.
- CSWA request
  - Board is in agreement with sending a letter to membership with the option to edit the letter before it is emailed.
  - We would like the letter to focus on making members aware of the opportunity.
  - SVB will contact Kathy Rider and notify her of the decision.
- Bylaws
  - Notes in the document
  - Will continue to work on Bylaws in the September board meeting
  - Betsy and Brenda have completed their terms. Members are able to nominate or self-nominate for the roles. A ballot will need to be sent to membership with nominees names to fulfill the role. Unless someone is identified, Betsy and Brenda remain in the roles until someone can be identified.
  - Discussion ensued on how to support Betsy with transitioning off of the board even if she does not have a replacement in place.
  - Discussion to add a section in the P&P or in the bylaws on what to do in case we run into this situation again.
  - P&P will include a timeline for each role to support them with locating a successor.