

April Board Meeting
4/28/2022 7-9 p.m.

Attendees: Brenda Bible, Katherine Walter, Salomé Valencia-Bohné, Chris Garrido-Philp, Danielle Winterwood, Jenna Montgomery

President's Report

- CSWA bill status? Brenda: This bill has been paid.
- CEU program update: Stabilized.
 - Salomé moves handing the CE program back to the secretary. Policy has been updated: application turnaround maximum of two weeks. Secretary will provide regular check-ins to make sure the program is functioning smoothly.
 - Katherine moves to approve. Danielle seconds.
 - Unanimous agreement. Motion passed.
- Board retreat: Athena's organizer informed Salomé that there is a scholarship to waive partial or full fee for their services
 - Salomé moves to find a time we could meet with Athena to find out more.
 - Katherine moves to approve. Chris seconds.
 - Unanimous agreement. Motion passed.
- Welcoming new members: With each new member, Salomé sends a welcome email. Is there anything else the board would like sent out to new members?
 - Salomé: We need a webpage for all of the different board roles and committees, hours and obligations so we can direct people for their exploration.
 - Danielle: Moves to try this for the current membership drive:
 - Remove the volunteer field from membership sign up (it's too soon to ask for a commitment).
 - Add an introduction to the welcome packets: board members, roles, committees and what each does, and a link to a sign up sheet for volunteering.
 - [Secretary didn't capture approval, apologies!]
 - Unanimous agreement. Motion passed.
- Due to technical difficulty, March notes approval tabled until May.

Agenda

1. Membership's annual gathering and board's report out to membership: Salomé moves for executive committee to meet separately to plan gathering and will bring plan to next board meeting in May.
 - Katherine moves to approve. Chris seconds.
 - Unanimous agreement. Motion passed.
2. Ethics conference update: Danielle confirms conference will take place 6/17 (full day). Conference will cover letter writing for gender-affirming care. Eric Strom will cover legal considerations. We have speakers on clinical practice, gatekeeping, intersecting identities. \$159/attendee.

3. Janelle Johnson's (Bridges) proposal: Salomé reports that bylaws review will be included in overall evaluation.
 - Katherine: Very much in favor of Janelle. Phenomenal facilitator. It's reasonable at this time to make this kind of investment.
 - Chris: Are we able to share meeting notes with Janelle? Can Janelle's proposal be shared?
 - Katherine: Loves the idea of transparency. We've voted on this more than once. Are we able to move forward with hiring?
 - Salomé: We can send proposal to membership, along with meeting notes. Moves to hire Janelle.
 - Chris moves to approve. Jenna seconded.
 - Unanimous approval. Motion passed.
 - Tabled for future agenda: Danielle would like to fundraise to fill the gap for this work.
4. Dropbox Pro: Brenda reports we have a free trial until May 12 or so. Do we stop the trial and have Aimee transfer files to Google Drive?
 - Much discussion regarding Google v. Dropbox for file storage.
 - Jenna moves to not renew Dropbox Pro, start to move files to Google Drive.
 - Danielle moves to approve. Brenda seconds.
 - Unanimous approval. Motion passed.
5. Lobbyists: Nick Federici \$1,500/month at state level. Laura Groshong/CSWA \$1,000 flat rate (for 10 hours) at national level.
 - Brenda: Nick's rates are competitive.
 - Motion: Nick resume, invite him (and Laura) to May or June board meeting?
 - Katherine: moves to approve. Chris: seconds.
 - Unanimous approval. Motion passed.
6. Budget: Brenda reports the budget needs to be decided no later than June 1. July 1 is when we start the new budget. Jenna will look at CEUs from last year and forecast next year's program revenue. Other items to forecast:
 - Clinical evening meetings: trainings we host throughout the year
 - Conference income

Brenda reports we didn't get as many lobbyist donations last year, member dues are pretty steady year over year and the mentorship program is in the red.

Meeting adjourned at 9:00 p.m.