



Washington State Society for  
**Clinical Social Work**  
Identity • Integrity • Diversity

**May Board Meeting**  
**May 12, 2022 7:00 PM - 9:00 PM**

**Attendees in no particular order:** Brenda Bible (treasurer), Aimee (administrator, non-voting), Danielle Winterwood (ethics chair), Chris Garrido-Philp (communications chair), Salomé Valencia-Bohné (president), Jenna Montgomery (secretary)  
Absent: Katherine Walter (outreach chair)

**President's Report:**

- WA universal healthcare reps will join our board meeting in June or later, introduced by Ross, former WSSCSW ethics chair.
- Aimee shared the welcome letter with the board that's sent to new members. Let her know if you have any edits.
- CSWA Kathy Rider (our point person) is stepping down from their board.
- The exec. committee will meet soon to plan the annual membership event this summer.
- Past meeting minutes, Salomé moves to approve:
  - Emergency meeting - Approved (Jenna abstains)
  - March meeting - Approved (Jenna abstains)
  - April meeting - Approved

**Agenda**

**Listserv emails** - Salomé opens floor for discussion.

- Glad that it brought up Google guidelines, and the website minutes page needs updating, including financials. If financials are shared on website, Treasurer would want them to be easier to read. Financials can be posted after being shared with the board. Treasurer can make a guide so people can interpret reports and she will create a policy and procedure for sharing financials with the membership.
- A subcommittee for responses from the board would be nice. Communications chair has limited awareness of everything happening, and she can maintain her position as moderator this way.
- The comms chair could alert board, board decides if the conversation requires response from individual or board as whole (whoever is available, ad hoc).
- Google Group guidelines need review. In particular, the section about bringing issues to the board.

Salomé moves to notify membership we'll update Google Group guidelines so that members can post concerns to listserv. We'll do a full update of the guidelines with the evaluator.  
Motion approved.

Salomé moves for communication chair to notify board of messages from listserv. Board will determine if ad hoc committee necessary to reply as a board, otherwise an individual can reply with consultation of their committee if needed. One day turn around for a response, even if only to say "we'll respond as soon as we can."  
Motion approved.



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**Bylaws: Salomé moves to form an ad hoc committee to continue working on bylaws while board works on the budget.**

Members like the idea of a subcommittee as both tasks need a lot of space. Danielle and Jenna volunteer to meet over the summer to craft bylaws to present to the board in September meeting.

**Motion approved.**

**Budget:**

The top part of the annual budget indicates who is in charge of what line.

- Misc income: don't denote gifts as donations, we can't take donations. Could be a sponsorship.
- We can't make donations as a society.
- "Professional Dev other" line - what has this been used for in the past? Treasurer understands that it's for the board, different from the retreat.
- In projecting CEUs, remember that there are two-year memberships and the increase may have been because of this pattern and the increase in CEU price.
- Brenda recommends separate lines for sponsorship and for legal consultation.
- Please give Brenda your numbers before June meeting.

**Meeting adjourned at 9:02 p.m.**